



No. NJB/Office Order/2020

Date: 04.11.2020

OFFICE ORDER

Sub: Internal Complaints Committee at National Jute Board, Head Office, Kolkata for the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

Ref: (1) Ministry's letter No. 4/13/2012-Coord. Dated 24.08.2017
(2) NJB's letter No. NJB/OM/18 dated 01.09.2017
(3) Ministry's email dated 21.09.2020 on Lok Sabha Unstarred Question no. 1256 by Dr. Shashi Tharoor and Dr. Sanjay Jaiswal regarding Internal Complaints Committee.

The members of the Internal Complaints Committee (ICC) of National Jute Board constituted vide OM No. NJB/OM/18 dated 01.09.2017 have completed a tenure of three years, and accordingly the following new members are nominated in their places for a period of three years:

1. Prof. Dr. Ritu Malhotra, Professor, National Institute of Fashion Technology, NIFT Campus, Block-LA, Plot No. 3B, Sector-III, Salt Lake City, Kolkata - 700 106 - **Presiding Officer**. (Contact: (M) 9331281195, Email: ritu.malhotra@nift.ac.in)
 2. Ms. Sutapa Chakraborty, Secretary, Behala Keertika - **Third Party Member from NGO "Behala Keertika"**, (Registration No. S/IL/5243 dated 03.09.2001) (Contact Mobile No. 9830172462, / 033-2396-5617 Email: keertikawithu@gmail.com);
 3. Shri Sandip Chattopadhyay, Assistant Director (T&T), NJB, HO- Kolkata, - **Member, representing NJB employees**. (Contact (M) 9831172745, Email: ad.tech@njbindia.in); and
 4. Smt. G. L. Rema Shekhar, Office Assistant, Chennai Regional Office, NJB - **Member, representing NJB employees**. (Contact (M) 9444010267, Email: remashekhar@yahoo.com).
02. The above reconstituted ICC for the Sexual Harassment of Women at Workplace in NJB will function as per the proviso of the *Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013*
03. This issues with the approval of Jute Commissioner & Secretary, National Jute Board.


(Anindya Acharya)
Joint Director (A&E)

Copy to:

1. Jute Commissioner
2. Director, NIFT w.r.t. your letter no. 3050/Estt./Complaint Committee/2008 dated 28.10.2020
3. Sri Amaresh Kumar, Under Secretary to the Govt of India, MOT.
4. Prof Dr. Ritu Malhotra, Professor, NIFT, Presiding Officer, ICC.
5. Ms. Sutapa Chakraborty, Secretary, Behalakeertika, NGO Member, ICC w.r.t. your email dated 02.11.2020
6. Shri Sandip Chattopadhyay, Assistant Director (TT), Employee Member, ICC.
7. Smt. G. L. Rema Shekhar, Office Assistant, Chennai RO, Employee Member ICC.
8. All outgoing Members - Ms. Lopa Banerjee, Dy. Dir. O/o JC, Ms. Nandini Chatterjee, CLOPA, Shri J. Kar, AD-NJB, Ms. M. Pande, SO(A&E), NJB