

To
The Secretary
National Jute Board
3A&3B, Park Plaza, Park Street,
Kolkata 700 016

Dear Sir,

APPLICATION FOR TRAINING CUM PRODUCTION CENTRE (TCPC)

1. Name of the JIDS Agency :
2. Detailed Address :
3. Name of the In-charge of the TCPC
with contact telephone nos. :
4. Trainings Conducted :

| Sl. No. | Name of the Training | Duration of the Training (No. of days) | Period of Training | No. of Beneficiaries trained |
|---------|----------------------|--|--------------------|------------------------------|
| 1. | Basic Training | | | |
| 2. | Advance Training | | | |
| 3. | Design Training | | | |

5. Location of the TCPC
With detailed address and latitude/longitude :
6. Total Area (in sq.ft) of the TCPC :
7. Ownership of the TCPC site : Rented / Own Space
(If rented pls attach an agreement copy)
8. Rent of the TCPC per month :
9. Details of the Beneficiaries to be engaged in the TCPC:
Pls furnish detailed list

10. Details of Machines to be procured :

| Sl.No. | Name of the M/c | Brand Name, if any | Name of the Manufacturers stating indigenous/foreign | Specifications | No. of M/c | Manufacturer's Cost of each machine |
|--------|-----------------|--------------------|--|----------------|------------|-------------------------------------|
| | | | | | | |

11. Products to be manufactured :'
12. Total Targeted Annual Turnover :
(i) Quantity :
(ii) Value :
13. Average earning per beneficiary expected per year :
14. Address of the machine manufacturer with :
Website, email, phone no. & contact person
(mobile no.)
15. The machines procured for TCPC will not be
changed, sold, relocated and disposed off from the place
of installation without prior permission of NJB.

**Signature & Seal of the Incharge,CA
with date**

**Signature of the Incharge R.O/
Recommending Official, NJB**

NB : NJB will reimburse indigenous branded machines as per norms