

## MINUTES OF THE 6<sup>th</sup> MEETING OF THE SUB-COMMITTEE FOR EVALUATION / SELECTION OF AGENCIES UNDER JUTE INTEGRATED DEVELOPMENT SCHEME (JIDS)

The 6<sup>th</sup> Meeting of the Sub-Committee for evaluation/selection of agencies under Jute Integrated Development Scheme (JIDS) was held on 23.07.2018 in the O/o the Jute Commissioner.

The following members of the Sub-Committee were present:

- i. Sri Dipankar Mahto, Dy. Jute Commissioner – in Chair
- ii. Sri Arvind Kumar M., Secretary, NJB
- iii. Dr. Dibyendu Bikash Datta Associate Professor, NIFT – Representative of Director, NIFT
- iv. Smt. Shobha Rani Kerketta, AGM, NABARD- Representative of CGM, NABARD
- v. Prof. Asis Mukhopadhyay, HoD, DJFT
- vi. Chairman, JPDEPC – Absent

A list of Agencies who were invited and attended the meeting is enclosed at **Annexure A**.

Secretary, NJB welcomed the members of the Sub-Committee and discussed the following agenda :

### AGENDA 1: PROPOSED REVISIONS IN THE OPERATING GUIDELINES OF JIDS

- i. In order to have better monitoring of the ongoing activities /training, installation of CCTV recording facilities is mandatory alongwith Aadhaar enabled bio-metric attendance. Relaxation on mandatory Aadhaar enabled bio-metric attendance may be given on case to case basis in respect of training centres located in the states of Assam, Meghalaya and J&K which are exempted under Aadhaar Act, 2016. The CCTV recording has to be maintained by the CA for minimum period of one year.
- ii. The Collaborating Agency (CA) should ensure engagement of 70- 100% of the trainees in JDP production and marketing through engagement in the Production Centre or Self employment.
- iii. Revisions on Training cum Production Centre (TCPC):

It is noticed in the past that after execution of MoU and completion of training, the Collaborating Agencies were not coming forward for setting up of Training cum Production Centre mainly due to certain conditions imposed on purchase of indigenous machineries and reimbursement of the amount of machineries in installments. In this regard, the Committee decided revisions as given below :

- a) Immediately upon execution of MoU and furnishing of Bank Guarantee being 50% of the training cost, the CA has to forward proposal to NJB for seeking in principle approval (IPA) for setting up of TCPC.
- b) 75% of the cost of new branded machines procured for the TCPC will be reimbursed subject to the maximum limit Rs. 1.50 lakhs for 10 nos. of sewing machines/hand spun machines / embroidery machines / twisting machines and 05 nos. of handlooms in phased manner as follows :
1. **First Installment i.e. 60%:** Within 1 month from the date of IPA, the Agency has to set up the TCPC by procurement and installation of the new branded machineries. Thereafter the Agency within 60 days from IPA should submit original invoice, proof of payment, receipt and photocopy of the warranty card of the respective machines along with the bank statement supporting the purchase of machineries after which inspection of the TCPC will be carried out and upon satisfactory report submitted the 1<sup>st</sup> installment of 60% will be released.
  2. **Second Installment 40 % :** After 3 months of completion of the design training and successful operation of TCPC with engagement of 70-100% of the beneficiaries during post training in JDP production and marketing through engagement in the Production Centre or Self-employment, balance 40% of the cost of machines as per norms will be released.
- iv. Release of Advance Funds for Training activities :
1. **First Installment** i.e. 50% of the cost of training (budget as stipulated in the Scheme) will be released upon setting up of TCPC and approval of the Action Plan of training and confirmed bonafide trainees.
  2. **Second Installment** i.e. 50% of the cost of training (budget as stipulated in the Scheme) will be released after 3 months of completion of the training and on successful engagement of 70-100% of the trainees in JDP Production Centre or Self employment.
- v. It was reported in the past that owing to conditions on maximum allowable cash transaction of Rs. 2,000/- per training, cash expenditure incurred over and above the same limit were deducted during settlement of claim of the training. In this regard several requests were received from the agencies regarding enhancement of the cash limit for each training for simplifying the operations of the agency. Accordingly, the Committee decided to enhance the existing limit of cash transactions for Collaborating Agencies for each training to Rs. 5,000/-.

**AGENDA 2 : CONSIDERATION OF NEW APPLICATIONS FOR OPERATION JIDSDURING 2018-19**

Out of 12 new agencies applied for undertaking activities under JID Scheme, 10 Agencies appeared before the Sub-Committee. After evaluation, the observation / recommendation of the Sub – Committee are noted as under:

Sl. No.	Name of the Agency	State	Observation / recommendation of the Sub-Committee
1	Gram Swarajya Sansthan, Hissar	Haryana	Disqualified
2	Dilnawaz Sozni Embroidery Industrial Co-operative Society Ltd., Srinagar	Jammu & Kashmir	Qualified
3	Florence Kashmir Crafts, Srinagar	Jammu & Kashmir	Qualified
4	Human and Environment Development Society, Amritsar	Punjab	Absent
5	Gramin Vikas Handicrafts Women & Children Welfare Society, Amritsar	Punjab	To be considered subject to production and submission of prototypes viz. footwear and embroidered bags in Jute Material.
6	Ramky Foundation, Hyderabad	Telangana	Qualified
7	Action for Rural Development Society, Nalgonda	Telangana	Qualified
8	Sri Shanthi Rural & Urban Development Society, Nalgonda	Telangana	Disqualified
9	Bharat Sevashram Sangha, BF-BSS Projects, Delhi (Project will be taken up at Murshidabad, West Bengal)	Delhi	Qualified
10	Rakshak Foundation, Kolkata	West Bengal	Qualified
11	FOLK, Kolkata	West Bengal	Qualified
12	Centre for Research and Industrial Staff Performance (CRISP), Bhopal	Madhya Pradesh	Absent

The Committee suggested to take up physical inspection of the Qualified Agencies as mentioned above.

**AGENDA 3 : PERFORMANCE APPRAISAL OF EXISTING JIDS AGENCIES DURING 2017-18**

The Committee had detailed discussion on the performance of the existing JIDS Agencies (25 Nos.) during 2017-18 and the following decisions were taken :

Sl. No.	Decisions	Name of the Existing Collaborating Agency
1.	To continue operation of JIDS during 2018-19 subject to furnishing of details on present status of beneficiaries of 2017-18 and furnishing proof of setting up of Training cum Production Centre with assistance from State Govt. within 15 days.	(i) Suksagar Road Palpara Vivekananda Mission, W.B (ii) Rural Organisation for Social Action, Odisha
2.	To continue operation of JIDS during 2018-19 subject to furnishing of details on present status of beneficiaries of 2017-18 within 15 days.	(i) Khardah Public Cultural & Welfare Association., W.B (ii) Naihati Shilpa Niketan, W.B (iii) Bhartiya Gramotthan Sanstha, Uttarakhand (iv) Janki Devi Educational Welfare Society, Uttarakhand (v) Chesta Bikash KalyanSamiti, Uttarakhand (vi) Bhartiya Sewa Sansthan, U.P (vii) Reliance Handloom Crafts, Telangana (viii) Warrangal Durries & Textiles Manufacturers Welfare Association, Telangana (ix) ALEP, Telangana (x) Agragati, Jharkhand (xi) JEEVIKA, Bihar (xii) Total Health, A.P
3.	To continue operation of JIDS during 2018-19 subject to furnishing the pending claims of activities conducted during 2017-18 alongwith present status of beneficiaries within 15 days.	(i) Hi-Fashions, Telangana (ii) Self Rural Empowerment & Educational Services Organisation, A.P
4.	To discontinue operation of JIDS from 2018-19.	(i) Nawapara Laxminarayan Khadi -O- Gramonnayan Mahila Sanstha, W.B (ii) Hasta Udyog, W.B (iii) Tripura Jute Mill Play Centre, Tripura (iv) Small Industries Product Promotion Organisation Ltd., Tamilnadu (v) NIFT-Tea Knitwear Fashion Institute, Tamilnadu (vi) The Ashoka Handloom & Handicraft Society, Haryana (vii) Sangeeta Handicraft & Yuva Samittee, Bihar (viii) Udyog Vikash Kendra, Assam (ix) Lubbus Rural Development Educational Society, A.P

#### AGENDA 4 : ANY OTHER MATTER WITH PERMISSION OF THE CHAIR

Claims of TA/DA submitted by Master Trainer/Designer were subject to deductions as per norms of the scheme owing to failure on the part of Master Trainer/Designer in submission of the respective supporting documents against the expenditure incurred. Representations have been received from Master Trainer/Designer regarding their inability in submission of supporting documents for their stay and fooding arrangements at residential accommodation mostly at distant places like villages etc. where the trainings are normally conducted.

For simplification of the TA/DA processing for Master Trainer/Designer, the Committee considering the new TA/DA rules approved after 7<sup>th</sup> CPC on exemption from submission of bills/vouchers for hotel stay and food upto Rs. 800/- and 750/- respectively for officials upto Level 8 has decided the following, treating the Master Trainer/Designers at par with Group C employees at Level 2 :

- a) For accommodation/lodging maximum of Rs.400/- per day (for Master Trainer) and Rs.600/- per day (for Designer) will be considered on submission of a self certification of the expenditure alongwith the detailed address of the dwelling place/rented room /hotel/lodge etc. with specific mention of dates for which the accommodation has been availed alongwith a receipt of the payment by such dwelling owner. For expenditure within this limit submission of bills/vouchers is not mandatory. The duration for which the Master Trainer/Designer has actually imparted the training has to be certified by the respective zonal office of NJB under whose jurisdiction the training is conducted.
- b) For fooding and local travelling maximum of Rs. 450/- per day (for Master Trainer) and Rs. 600/- per day (for Designer) will be considered on submission of a self certification of the expenditure made on food and local conveyance. For expenditure within this limit submission of bills/vouchers is not mandatory.

Maximum allowable cash transactions (excluding Travelling Allowance) for each training will be Rs. 3,000/- for Master Trainer/Designer.

The meeting ended with vote of thanks to the Chair.

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